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Decision and ownership

Fill and save in your PDF reader. Blank evidence means HOLD. No sensitive payloads.

Service / environment / candidate digest:

Good: Name service, environment and immutable digest.

Permitted action and explicit exclusions:

Good: List allowed write and prohibited data/tools.

Service owner / backup / release operator:

Good: Name primary operator and reachable cover.

Independent privileged approver / recovery owner:

Good: Separate preparer from approver; name restore owner.

Human gates: money, new spend, customer data, launches. Approval reference:

Good: Cite exact scope and decision reference.

Readiness HOLD / READY. Open conditions and decision owner:

Good: Name missing checks, owners and next actions.

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Release and live verification

Fill and save in your PDF reader. Blank evidence means HOLD. No sensitive payloads.

Requirement / full diff / reviewer / build evidence:

Good: Link requirement, full diff and reviewer closure.

Immutable artifact / target / scope / expiry:

Good: Record output digest, exact target and expiry.

Preflight result / execution receipt:

Good: Record preflight and durable operation ID.

Expected state / observed state / verifier:

Good: Specify exact expected and observed state.

Failed check: close write gate, inspect state, use controlled recovery.

Good: Show how queued writes stop, not just the process.

Known-good artifact / rollback owner / recovered evidence:

Good: Cite prior artifact and recovered expected state.

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Operating envelope and recovery

Fill and save in your PDF reader. Blank evidence means HOLD. No sensitive payloads.

Action / runtime / concurrency / retry / cost ceilings:

Good: Set finite limits and exhausted-envelope response.

Exception approver / exhausted-envelope response:

Good: Name exception authority; exhausted envelope holds.

Health signals / alert owner / escalation path:

Good: Name signal, threshold, recipient and response.

Backup scope / location reference / retention / owner:

Good: Specify backup scope, access and retention.

Restore-test evidence: (outstanding if absent)

Good: Cite dated restore result or mark outstanding.

Recovery objective / irreversible effects / compensation:

Good: Distinguish restore from compensation; set objective.

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Failure drills and resume decision

Fill and save in your PDF reader. Blank evidence means HOLD. No sensitive payloads.

DENY: changed digest, wrong target, self-approval. No-target-call evidence:

Good: Show denial AND zero target calls.

ROLLBACK: force failed check, stop writes, recover known-good state. Evidence:

Good: Show failed and recovered expected states together.

INCIDENT: ambiguous timeout, inspect operation ID, avoid duplicate effect. Evidence:

Good: Use original ID; prove no duplicate side effect.

Queued work after stop / data-redaction checks:

Good: Show queue stopped; retain no sensitive payload.

Drill owner / environment / Pass-Fail-Hold / remediation:

Good: Name owner, synthetic target, verdict and remedy.

Resume: exact candidate, independent approval, verified state and incident-owner decision:

Good: Bind resume to candidate, approval and verified state.

Filled example: one help-page publication

Service / environment / digest	Help page; isolated staging; candidate-A / sha256:example-A.
Permitted action / exclusions	One page write; no customer data, access changes, outbound messages or paid calls.
Owner / cover / release operator	Content operator; cover: duty engineer via internal on-call route; release: delivery operator.
Approver / recovery owner	Release lead approves independently; duty engineer owns restore.
Human approval reference	approval-example: page-only scope, candidate-A, one attempt; expires at end of test window.
Readiness decision	HOLD; release lead owns missing live check and restore drill; complete both before launch.
Requirement / diff / review / build	Approved help heading; diff-example; independent reviewer review-example; build-example pending.
Artifact / target / scope / expiry	sha256:example-A; help-page in staging only; one write; approval expires after ten-minute window.
Preflight / execution	preflight-example outstanding; operation op-example-01 not submitted; delivery operator must record results.
Expected / observed / verifier	Expected heading Approved help; observed untested; verifier: duty engineer must check before READY.
Stop response	Close adapter write gate; cancel queued publication jobs; verify queue empty before restore.
Known-good / recovery evidence	prior-A held by duty engineer; recovered heading untested; record restore observation before resume.
Resource ceilings	Two builds, one publish, ten minutes, one worker, zero paid calls; any limit reached means HOLD.
Exception authority	Release lead only; exhausted envelope holds; no automatic expansion.
Signals / alert / escalation	One failed live check or queue age over ten minutes pages duty engineer; escalate to release lead.
Backup scope / access / retention	Prior page and manifest in restricted artifact store; duty engineer access; keep through release plus review.
Restore-test evidence	Outstanding; duty engineer must restore prior-A on isolated target and retain expected-state check.
Objective / compensation	Example objective: restore within ten minutes; no external effects allowed; otherwise hold for lead.
Deny drill	HOLD, unexecuted; independent reviewer must show changed digest rejected and zero target calls.
Rollback drill	HOLD, unexecuted; duty engineer must force failed check, restore prior heading and retain both checks.
Ambiguous-timeout drill	HOLD, unexecuted; operator must lookup original ID and prove no duplicate; unknown means escalate.
Queued work / redaction	HOLD pending queue-empty proof; keep role/ID/state only, no raw payload or credential.
Drill owner / verdict / remedy	Duty engineer; isolated staging, synthetic input; HOLD until each missing drill has PASS evidence.
Resume decision	Release lead plus duty engineer; same candidate, valid approval, verified state and queue-empty evidence.

Failure drill decision table

DENY

PASS: Changed payload: zero target calls + denial receipt.
FAIL / HOLD: Any target call, missing receipt or self-approval.

ROLLBACK

PASS: Failed check stops writes; prior expected state verified.
FAIL / HOLD: Restore command only, failed recovery or queued writes continue.

INCIDENT

PASS: Lookup original ID; no duplicate; owner decides resume.
FAIL / HOLD: Blind retry, unknown state marked success or no incident owner.

Recommended drills. These example rows are not executed test results.